

Dixon Christmas Walk Vendor Contract

The Christmas Walk will be **Friday, December 1, 2017 from 6:00-9:00 p.m.** in downtown Dixon.

Vendors participating in the Christmas Walk agree to the following:

1. Vendor must bring own tables, tents, chairs, extension cords, or any other setup materials. *Dixon Main Street and Riverfront Maintenance will not supply equipment.*
2. Each Vendor will be assigned a space for set-up in a 10 x 10 space.
3. Vendor is responsible for cleanup of all equipment within one hour following the event.
4. Vendors must be setup by 5:30 pm. Vendors who are late may forfeit their location.
5. If serving food, vendor must have approval of Lee County Health Dept and is independently responsible for approval.
6. All vendors must be approved by Dixon Main Street prior to the event.
7. Vendors will only sell items approved by DMS and the Lee County Health Dept.
8. Vendor fee is \$20.
9. DMS reserves the right to terminate contract, with no refund, if vendor does not comply with above terms or if vendor does not adhere to the positive spirit of The Christmas Walk.
10. Electricity is limited, please make arrangements with staff prior to the event.

Applicant Name: _____ Business Name: _____

Phone Number: _____ Email Address: _____

Signature of Applicant _____ Date _____

Main Street Approval _____ Date _____

Assignment of Space _____ Deposit _____

Please make all checks payable to Dixon Chamber and Main Street. Mail or drop off to 87 S. Hennepin Ave Dixon, IL 61021 Please include attached information sheet and payment.

Vendor Information

Business or Organization Name:

Contact Person:

Email:

Phone:

Address:

Business Description/Bio:

Products you plan on sharing at The Christmas Walk:

Website and Soc Media (Facebook page name, twitter, Instagram, etc):